

# Manitoba Reading Association



## Call for Applications BOARD POSITIONS INFORMATION PACKAGE

### Every Manitoban a Literate Manitoban

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#### **Dear Councils and Potential Applicants:**

The Manitoba Reading Association (MRA) is seeking dedicated individuals to join its volunteer board and fill upcoming vacancies. Below, you will find detailed descriptions of each role, along with an application form at the end of the document. We welcome passionate and committed applicants to be part of our team. Applicants will receive confirmation of receipt within two business days.

The service term for each position is April 25, 2026 to April 30th, 2027 - with varying lengths of terms. This board year we are looking to fill the following positions:

- Vice President: *The Vice President serves the provincial council for a 4-year term serving 1 year terms as vice president, president elect, president and past president. (nomination & vote)*
- Member-At-Large (appointed)

#### **Manitoba Reading Association Board of Executives:**

The elected officers of the Manitoba Reading Association consist of the past-president, the president, president-elect and the vice-president. Each of these positions have a one year

term. ***Every year at the Annual General Meeting a vice-president will be elected.***

The executive board is also joined by the Provincial ILA coordinator, *secretary*, treasurer, and director of membership. Collectively this board attends meetings (typically 6 executive/ 6 general board) and will participate in other duties as collaboratively discussed and agreed upon.

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### **The Role of Vice President**

The Vice President is a provincial Chapter officer and serves on the executive committee. This person performs the duties of the President when the president or President Elect is unavailable. This position is the first year of a four year succession plan.

*MRA duties and expectations* - The Vice President shall:

1. Chair the Current Issues Committee (topics selected yearly by the executive committee, e.g. by-laws, programs, etc.)
  2. Webmaster (back-up)
  3. Ensure the Weebly (website) account subscription remains active
  4. Serve on the Summit Committee
  5. Assist President with any delegated duties
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### **The Role of Member-At-Large:**

*MRA duties and expectations:*

1. Members-at-large shall serve as voting members of the board and shall represent areas of special interest (i.e. Adult Literacy, Literacy Support Teachers, Independent Schools, Hutterite Education, Learning Disabilities, French Immersion, Indigenous Education, Family Literacy, Pre-service teachers, Universities, Westman region, Northern Manitoba, Francophone, Early Literacy, First Nations Isolation, etc.)
  2. Join MRA committees to help facilitate the work of the provincial council
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### **Notes**

1. All nominations/applications will be acknowledged within 3 days of receipt.
2. Each nominee is expected to attend the Annual General Meeting (AGM) on Saturday, April 25th, 2026
3. The first meeting of the newly-elected MRA will be held in September 2026
4. It is the norm for face-to-face meetings to be held on a Saturday at the Victoria Inn
5. All meetings have a virtual option

6. If you're interested in learning more, you can review the current MRA handbook and by-laws, as well as the proposed draft versions. These documents offer a deeper look at the structure and governance of the organization.
  - a. By-Laws
    - i. Current-  By-Laws 2015 - AGM approved.docx
    - ii. Draft-  By-Laws 2026 update DRAFT
  - b. Handbook
    - i. Current-  MRA Handbook 2024 Final.pdf
    - ii. Draft-  MRA Handbook 2026 DRAFT

## APPLY NOW- Google Form Application

<https://forms.gle/ShHCzCLMZat9LFtj8>

The application process is intentionally simple and accessible. The form asks for basic contact and membership information, along with three short reflective questions about your interest and experience. The three big questions are included below so you know exactly what to expect before starting your application .

**Statement of Interest**

Why are you interested in serving on the MRA board? \*

Your answer \_\_\_\_\_

What experience or perspectives would you bring? \*

Your answer \_\_\_\_\_

Areas of interest? (e.g. Early Literacy, Indigenous Education, Adult Literacy French Immersion Learning Disabilities, etc.)

Your answer \_\_\_\_\_